

**REQUEST FOR
COMMENTS**

TO: Staff and Agencies

FROM: Dina Horner, Assistant Planner

CASE: Subdivision Case No. 2022-05

RESPONSE DATE: **May 19, 2022**

APPLICATION: The applicant is requesting to divide a .99-acre parcel into 6 parcels. The proposal is for a single-family dwelling to be located on each lot. The property is zoned Urban Transition (UT) and Low Density Residential on the Comprehensive Plan Map. The newly proposed lots 1 and 2 will continue to have frontage and direct access to O'Neil Road NE. Lots 3 through 6 will be served by a private access easement.

APPLICANT: Craig Wigginton
ADDRESS: 8015 O'Neil Rd NE
ZONE: Urban Transition (UT)

The Planning Department is soliciting comments from affected agencies on the above referenced land use application. These comments will be considered as part of the staff report. Please return your comments to our office by **May 19, 2022** in order that we may process the application in a timely manner. Phone calls are acceptable if it is not possible to respond in writing by this date. If we receive no response, we will assume your agency has no concerns. You may use this response form, or, attach a separate letter. Please return your written responses to the Keizer Planning Department, P.O. Box 21000, Keizer, Oregon 97307-1000. Questions regarding the application may be directed to Dina Horner, Assistant Planner, at (503) 856-3442. Thank you for your assistance.

PLEASE CHECK THE APPROPRIATE ITEMS:

- ☐ Our agency reviewed the proposal and determined we have no comment.
- ☐ Our agency would like to receive a copy of the staff decision/report and notice of any public hearings in this case.
- ☐ Our comments are in the attached letter.
- ☒ Our Agency's comments are: _____

Per SRC 800.025, the proposed accessway does not meet the minimum standards for total width or paved width. City of Salem staff suggests requiring a minimum accessway width of 25 ft. and a minimum paved width of 20 feet, as well as requiring sidewalks.

Response Date: 5/5/2022Person commenting: Austin Ross, Planner I